INTERNATIONAL STANDARD

ISO 10019

> First edition 2005-01-15

Guidelines for the selection of quality management system consultants and use of their services

Lignes directrices pour la sélection de consultants en systèmes de management de la qualité et pour l'utilisation de leurs services



Contents		Page	
1	Scope	1	
2	Normative references	1	
3	Terms and definitions	1	
4	Selection of a quality management system consultant	2	
4.1	Input to the selection process		
4.2	Competence of the consultant	3	
4.3	Ethical considerations	6	
5	Use of the quality management system consultant's services	7	
5.1	Consultant's services	7	
5.2	Contract for consultant's services	7	
5.3	Useful considerations for consultant's services	7	
Annex A (informative) Typical activities of quality management system consultants		9	
Annex B (informative) Evaluation of quality management system consultants		12	
Bib	liography	13	

Introduction

In the realization of a quality management system, some organizations choose to rely on their own personnel but some use the services of external consultants. The selection of a consultant by an organization is important for ensuring that the resulting quality management system is capable of meeting the organization's planned objectives in the most efficient and effective manner. Even when using the services of a quality management system consultant, the involvement and commitment of the organization's top management are key factors for a quality management system realization.

This International Standard aims to provide guidance on the factors to be taken into consideration when selecting a quality management system consultant. It can be used by organizations in the selection of a quality management system consultant who is able to meet their specific needs, expectations and objectives in the realization of quality management system. It can additionally be used by

- a) quality management system consultants as guidelines to quality management system consulting, and
- b) consulting organizations for the selection of quality management system consultants.